

BY-LAWS & STANDING RULES

as adopted April 17, 2006

OF THE

FAULKNER COUNTY REPUBLICAN COMMITTEE

Rules Subcommittee

Maurice (“Mo”) Gilmore, Chairman

Joyce Garrison

Wanda Morris

BY-LAWS OF THE FAULKNER COUNTY
REPUBLICAN COMMITTEE
PREAMBLE

Declaration

The express purpose of the By-Laws set forth below is to define the Faulkner County Republican Committee's [hereinafter referred to as the "Committee"] policies and structure and to provide for the free and unhampered right of the individual electors of Faulkner County to participate in the nomination and election of their choice. These By-Laws supplement the Rules of the Republican Party of Arkansas [hereinafter referred to as the "State Party"] and shall govern the activities of the Committee.

Party Objectives

The Committee declares its objectives to be:

- A. The election of qualified Republican candidates to every public office who will serve in a manner consistent with the beliefs and principles of the Republican Party.

Party Principles

Republicans believe:

- A. That the individual citizens are willing and capable of managing their own affairs without government intervention;
- B. That the local, state and national governments must pursue policies designed to encourage individual initiative and induce people to be responsible for their own economic, political, and social well-being;
- C. The primary function of government is to protect the life, common liberty and property of the governed, to prevent fraud and misinterpretation, and to invoke a common justice;
- D. That when a function is undertaken by government, it should be performed by that government closest to the people which will provide as much direct control by those affected as reason and wisdom require to assure freedom and liberty to all citizens with justice under the law; and
- E. That our national stability and expansion of the free enterprise system can be best assured by application of the Constitutional principles that unite the American people.

Article 1: Authority & Parliamentary Procedures

Section 1: The final authority in all Committee matters shall rest with the State Party.

Section 2: The most current edition of the Scott, Foresman *Robert's Rules of Order Revised* shall apply in all cases not specifically covered by these By-Laws and in the event of a conflict between these By-Laws and *Robert's Rules of Order*, these By-Laws shall apply.

Section 3: The Committee Chairman shall be entitled to vote only in the event of a tie.

Article 2: County Committee By-Laws

Section 1: The Committee shall not establish By-Laws or Standing Rules, which are contrary to the Rules of the Republican National Committee, the State Party Rules, or the laws of the State of Arkansas or the United States of America.

Section 2: On or before the first day of October of each even-numbered year, the Committee Secretary shall forward a copy of the Committee By-Laws and Standing Rules then in force and effect to the State Party Secretary.

Section 3: As provided by State Party Rules, the State Executive Committee shall promptly notify the County Committee Chairman and Secretary if the State Executive Committee determines that the Committee By-Laws are invalid. If the County Committee desires to challenge the State Executive Committee's determination, the County Committee shall file an appeal with the Secretary of the State Committee within ten (10) days after receiving notice of the determination. The appeal shall be heard at the next regularly scheduled meeting of the State Committee, and the decision of the State Committee shall be final.

Article 3: Duties of the County Committee

The Committee shall make every reasonable effort to accomplish the objectives of the State Party, maintain sufficient funds to conduct Committee activities, procure and support qualified Republican candidates, and conduct the affairs of the Committee in such a manner as will produce respect by the electorate.

Article 4: Membership Eligibility

All qualified Faulkner County electors, including candidates and elected officials, are eligible for Committee membership. No oath, pledge, or statement of belief shall ever be required as a condition of membership.

Article 5: Committee Size

Section 1: The Committee may elect to use either of the alternatives set out below in Sections 2 & 3; provided that such election is made in accordance with Article 26 of these By-Laws.

Section 2: County Committees of the State Party shall be elected through the Republican Primary elections held in even-numbered years as set forth in Article 1, Section 5 of the State Party Rules, and shall be composed of one (1) member of each Precinct within Faulkner County as established by the Faulkner County Board of Election Commissioners and one (1) additional member from each such Precinct for each one hundred (100) votes or major fraction thereof cast in that Precinct for the Republican nominee for governor in the last gubernatorial election preceding the primary election of the Committee.

Section 3: As an alternative, County Committees of the State Party shall be elected through the Republican primary elections held in even-numbered years as set forth in Article 1, Section 5 of the State Party Rules, and may be composed of one (1) member of each Precinct for each fifty (50) votes or major fraction thereof cast in that Precinct for the Republican nominee for governor in the last gubernatorial election preceding the primary election of the Committee.

Article 6: Membership Vacancies

Section 1: The Committee may fill membership vacancies at any regular or special meeting. Before any such vacancies are filled, all members of the Committee must be given ten (10) days written notice of the name of the person nominated. A person shall be nominated to fill a vacancy:

- A. Upon petition of ten (10) or more Republican voters from a precinct;
or
- B. Upon nomination by any Committee member at any Committee meeting in which the nominee is in attendance.

Section 2: Precinct vacancies on the Committee may be filled immediately following the primary election through the Committee's election of "at-large" members, not to exceed the authorized county total. Following the primary election, if a candidate applies for Committee membership for a Precinct, the quota for which had not been filled in the primary, the last elected "at-large" Committee member shall be dropped, and the new Precinct candidate shall be seated on the Committee to represent the Precinct, which had the vacancy.

Section 3: Any person nominated to fill a Committee membership vacancy must be present when the vote for his election is taken at the next consecutive meeting after his nomination. Prior to being seated, any person filling a membership vacancy shall pay the filing fee for County Committeeman established in the preceding primary election.

Article 7: Duties of County Committeeman

Committee members shall be responsible for canvassing and organizing their respective precincts, appointing block and team captains, procuring qualified Republican candidates, raising Committee funds, procuring qualified election judges and clerks, assisting the officers of the Committee, supporting and working for Republican candidates, and conducting the affairs of the Committee in such a manner as will produce respect by the electorate.

Article 8: Officers

Section 1: The Committee shall meet in January of odd numbered years to elect a Committee Chairman, First Vice-Chairman, Second Vice-Chairman (who must be the opposite sex of the First Vice-Chairman), a Secretary, a Treasurer, and such other officers as the Committee By-Laws allow. The meeting at which County Committee Officers are elected may be a regular meeting or a special meeting, called by the chairman, for the purpose of election of officers. Written notice of the time, place and purpose of the regular or called meeting shall be mailed to each member of the Committee at least ten (10) days in advance of said meeting. The Committee Secretary shall certify the election of the Committee Chairman and Election Commissioner to the Arkansas Secretary of the State and to the Secretary of the State Committee within ten (10) days after the election. Officers of the Committee shall be members of the Committee.

Section 2: If the Committee Chairman dies, resigns, is removed, or otherwise vacates the position, the Committee First Vice-Chairman shall serve as Chairman and First Vice-Chairman and assume the duties of both Chairman and First Vice-Chairman until a new Chairman is elected at a meeting of the Committee held within sixty (60) days of the occurrence of the vacancy. Written notice of the time, place and purpose of the meeting, called by the First Vice-Chairman, shall be mailed to each member of the committee at least fourteen (14) days in advance of said meeting. If the Committee First Vice-Chairman dies, resigns, is removed, or otherwise vacates the position, Committee Second Vice-Chairman shall serve as Committee First Vice-Chairman until the Committee First Vice-Chairman position is filled in the same manner as the filling of

the vacancy of the Committee Chairman position. Vacancies in the positions of Committee Second Vice-Chairman, Committee Secretary, Committee Treasurer, State Committeeman, State Committeewoman, Second District Committeeman and Second District Committeewoman shall be filled in the same manner as the position of Committee Chairman.

Section 3: The Committee Chairman, State Committeeman, and State Committeewoman, currently serving or elected in the future, shall be limited to four (4) consecutive, two (2) year terms from the time of their initial election.

Article 9: Executive Committee

Section 1: The Executive Committee shall consist of the Committee Chairman, First Vice-Chairman, Second Vice-Chairman, Secretary, Treasurer, State Committeeman, and State Committeewoman, District Committeeman, and District Committeewoman.

Section 2: The Executive Committee shall be the planning and operations committee of the Committee, shall observe and enforce the By-Laws and Standing Rules of the Committee and State Party, shall organize, plan, and coordinate public relations programs for the Committee, and shall perform such other duties as the Committee shall delegate. A report of each Executive Committee meeting shall be presented at the next following Committee meeting and be retained on file.

Article 10: Subcommittees

Section 1: A subcommittee may be formed upon either the Committee Chairman's initiative or the Committee's majority vote.

Section 2: The Committee Chairman shall determine the total number of members on a subcommittee. This determination may be amended by the Committee's majority vote. A subcommittee may form working groups under its authority at will.

Section 3: The Committee Chairman shall appoint subcommittee members. The Committee may add or remove Subcommittee members by a majority vote. The Committee Chairman [or the person he designates to serve at his exclusive discretion] shall be a member of all subcommittees. However, neither the Committee Chairman nor his designated representative shall be a member of the Nominating Subcommittee.

Section 4: The Committee Chairman shall appoint the chairman of every subcommittee. However, each subcommittee may replace its chairman by a majority vote.

Section 5: At any subcommittee meeting, fifty percent (50%) of the subcommittee members other than the Committee Chairman [or his designee] shall constitute a quorum.

Section 6: All subcommittees shall expire at the commencement of the County Convention.

Section 7: The Audit Subcommittee shall be formed at the first Committee meeting immediately following the County Convention.

Article 11: Appointees Recommendation Subcommittee

Section 1: The County Appointees Recommendation Subcommittee shall make Appointee recommendations to the State Appointees Recommendation Committee. The County Appointees Recommendation Subcommittee shall be composed of a minimum of five members, two (2) of whom shall be appointed by the County Committee Chairman and the balance of who shall be elected by the County Committee.

Section 2: The County Appointees Recommendation Committee Chairman shall be responsible for acquiring and maintaining a list of patronage positions.

Article 12: Finance Subcommittee

Section 1: The Finance Subcommittee shall be comprised of the Committee Chairman, Committee Treasurer, and such other members as the Committee Chairman shall select.

Section 2: The Finance Subcommittee shall:

- A. Develop an annual fund-raising program; and
- B. Prepare an annual budget for the following year.

Section 3: At the Committee's regular December meeting, the Finance Subcommittee shall present the budget to the Committee for its approval.

Article 13: Media Relations

Section 1: The Committee Chairman [or his designated spokesman, whose designation is subject to the approval of the Executive Committee] is the official spokesman of the Committee, and its Executive Committee, as to all media inquiries, press releases, media appearances, official Committee statements, endorsements, etc. All media inquiries for information concerning policies, positions, and plans of the Committee shall be directed to the Committee Chairman or his designated spokesman.

Section 2: No Committee member, other than the Committee Chairman or his designated spokesman, shall issue statements to the media concerning the Committee's position on political issues. Any Committee member may provide information concerning meeting dates, places, and times of Committee functions.

Article 14: Primary Elections

Section 1: Other than in a presidential preferential primary, the Committee Chairman, State Committeeman, State Committeewoman, the County Committee, the County Committee's employees and the County Election Commissioners shall not endorse or otherwise publicly show favoritism to one candidate over another prior to the Republican nominee being selected.

Section 2: The Committee Chairman and Committee Secretary shall provide candidates all necessary information about the filing process and filing fees.

Section 3: The Committee, by a two-thirds (2/3) vote of the members present at any regular or duly announced special meeting at which there is a quorum, may vote that a particular candidate is not a recommended candidate.

Section 4: The Committee Chairman shall cause to be published once a week for two (2) consecutive weeks in the newspaper of general circulation within Faulkner County, not earlier than one hundred twenty (120) days nor later than seventy-five (75) days prior to the date of the preferential primary, notice of the name and address of the Committee Secretary with whom all persons desiring to be Republican candidates for public office or County Committeeman/woman and delegates to the County Convention shall pay their ballot fees, such notice to state the last day and hour which such candidates may legally qualify.

Section 5: If any of the Committee Officers should become a candidate in a contested Party Primary election, he or she shall within one (1) business day either resign the Committee Office or withdraw from the candidacy.

Section 6: Except for Federal, State, and District candidates, the Committee shall be responsible for determining the qualifications of candidates seeking nomination by the Republican Party, provide necessary applications for candidacy, accept and process the applications and determine the order of its ballot, in accordance with state law. They shall file all required certifications with the State Secretary, Secretary of the State, and their respective county clerk in a timely fashion, in accordance with state law.

Article 15: Removal

Section 1: Any Committee member or officer will be automatically removed for failing to qualify as an elector, with written notice promptly given after the removal.

Section 2: Any Committee member or officer may be removed for either:

- A. Willful violation of these By-Laws or Standing Rules or working against the interests of the Republican Party; or
- B. Neglect or refusal to perform the duties of the office.

Section 3: Charges made pursuant to Section 2 A and/or Section 2 B above against any member or officer, except the Committee Chairman, shall be made in writing to the Committee Chairman, who shall, within five (5) days, appoint three (3) qualified Republican electors within the County to investigate the charges within ten (10) days following their appointment. Within ten (10) days of their appointment, these three (3) electors, who shall constitute the Investigation Committee, shall furnish to the person charged a writing containing all of the charges, the names of the person(s) making these charges, and the time, date, and place at which the person charged is to be heard. The person(s) making the charges shall be at the hearing. After the hearing, the Investigation Committee shall make a written report of its findings to the Committee Chairman, and shall, within three (3) days thereof, personally deliver or mail a copy of the report to the person charged. Within five (5) days of receiving a copy of the Investigation Committee's written report, the Committee Chairman shall make his decision. The Committee Chairman shall put his decision in writing, and shall, within three (3) days, deliver or mail a copy of the decision to the person charged. An appeal may be taken from the Committee Chairman's decision by filing a written notice with the Committee Secretary, within thirty (30) days of receiving the Committee Chairman's decision, upon receipt of which, the Committee Secretary shall place the matter on the agenda for the next meeting of the Committee for final determination.

Section 4: The Committee Chairman may be removed by the Committee in a meeting called for that purpose in a written petition signed by at least one-third (1/3) of the Committee membership. If a meeting is called to remove the Committee Chairman, he shall be given at least ten (10) days written notice of the charges and the purpose, time, date, and place of that meeting. A copy of any such petition and written notice of the purpose, time, date, and place of any such meeting shall also be mailed to each Committee member at least ten (10) days in advance. The Committee shall elect any member of the Executive Committee to be the Acting Chairman of any such meeting, and the current Committee Chairman shall be entitled to be heard. A vote of not less than two-thirds (2/3) of the Committee membership present and voting is required to remove the Committee Chairman.

Article 16: Meetings

Section 1: The Committee shall meet regularly at least six (6) times per year in addition to those meetings required by statute. A written notice of such meeting shall be mailed to each Committee member at least ten (10) days in advance of the meeting. One-third (1/3) of the total number of Committee members shall constitute a quorum at all regular meetings.

Section 2: Special meetings may be called by a majority of the Executive Committee or by a written petition signed by one-fourth (1/4) of the total number of Committee members, provided that in no instance shall any special meeting be called by less than five (5) members. A copy of any such petition and written notice of the purpose, time, date and place of any special meeting shall be mailed to each Committee member at least ten (10) days in advance, unless the entire Committee is present at the meeting. One-third (1/3) of the total number of Committee members shall constitute a quorum at all special meetings.

Section 3: No action shall be taken by the Committee on proposals to fill vacancies, assess filing fees, adopt or amend By-Laws, or elect any officers, unless the proposal shall have been set forth in a written notice calling the meeting.

Article 17: Order of Business

Section 1: The order of business in all Committee meetings shall generally proceed as follows:

1. Roll call of members;
2. Reading, correcting, and approving of the minutes;
3. Financial report;
4. Report of committees;
5. Inquiries of all matters of interest to the Republican Party;
6. Unfinished business;
7. New business; and
8. General discussion to include non-agenda items.

Article 18: Proxies

Any Committee member may issue a written proxy to another Committee member for any Committee meeting. No oral proxies may be issued. Any such proxy must be presented by mail, e-mail, facsimile, or physical delivery to the Committee Secretary by the Committee member issuing the proxy or by a qualified voter with the same qualifications (that is same county or allied Republican organization) as the person giving the proxy. At any meeting, written proxies shall be counted for quorum purposes. No person shall vote more than two (2) proxies. No proxy may be voted in any election, including selection of delegates and alternatives to the Regional and State Republican Conventions.

Article 19: Audit

The financial books of the Committee shall be closed at the time of the County Convention and audited within sixty (60) days by the Audit Committee.

Article 20: Agenda for Committee Meeting Directly Preceding the County Convention

1. The meeting is called to order by Committee Chairman. No quorum is required because this is a statutory meeting.
2. The roll is called.
3. The Committee Chairman asks for a motion to certify the results of the Republican primary election for all contested races to the State Party Secretary. The Committee Chairman is to complete the certification form, mail it to the State Party, and retain a copy for Committee records.

4. The Committee shall then certify all candidates for Delegate to the County Convention, county, township, and municipal offices and as having been nominated by election, either opposed or unopposed, to the County Convention.
5. Any other business.
6. The meeting is adjourned.

Article 21: County Convention

Section 1: At least two (2) weeks prior to the date of the County Convention, the Committee Chairman shall mail notice of its time, date, and location to the delegates. At least two (2) weeks prior to the County Convention, the Committee Chairman shall advertise or publish in a county newspaper of general circulation, the time, date, and location of the County Convention.

Section 2: Delegates to the County Convention shall be elected in the Republican primary election held in even-numbered years. The number of Delegate positions shall be determined on the same basis as members of the Committee.

Section 3: Vacancies existing or occurring in the delegations to the County Convention after the filing deadline may be filled by the Committee prior to the printing of the ballots. Such vacancies shall be filled in accordance with Article 6 of these Rules.

Section 4: Candidates for delegate to the County Convention may also be candidates for County Committeemen/women.

Section 5: In the event the Committee Chairman fails to act in compliance with Sections 1, 2, 3, or 4 set forth above, the State Party Chairman shall initiate action in compliance with those provisions.

Section 6: The agenda for the County Convention is as follows:

1. The Committee Chairman calls the County Convention to order.
2. The roll is called and the call for convention is read.
3. The Committee Chairman asks for nominations for the position of Temporary County Convention Chairman [hereinafter referred to as the "Temporary Chairman"].
4. The Committee Chairman calls for a vote on the position of Temporary Chairman and then the Temporary Chairman presides.
5. The Temporary Chairman asks for nominations for the position of Temporary County Convention Secretary [hereinafter referred to as the "Temporary Secretary"], and, after election, the Temporary Secretary assumes their duties.
6. The Temporary Chairman introduces any guest speaker, candidate, or honored guest.

7. The Temporary Chairman asks for nominations for Permanent County Convention Chairman [hereinafter referred to as "Permanent Chairman"]. After election, the Permanent Chairman presides and asks for nominations for and then calls the vote on the position of Permanent County Convention Secretary.
8. The Permanent Chairman asks if the State Convention Delegates and Alternate Delegates are to be instructed on their nomination for State Committeeman and State Committeewoman. If the County Convention Delegates wish the State Convention Delegation to go "instructed," the Permanent Chairman asks for nominations for State Committeeman and State Committeewoman and calls for a vote on the same.
9. The Permanent Chairman asks for nominations for State Convention Delegates and Alternate Delegates and calls for a vote on the same.
10. The Permanent Chairman reads the results of all contested races in the Republican primary elections, lists all unopposed candidates for public office, and lists all candidates for County Committeeman. The Permanent Chairman then asks for a motion that they be declared winners, as having been elected, either opposed or unopposed.
11. The Permanent Chairman reads the list of persons elected as candidates for county, township, and municipal offices and asks for a motion that they be certified as Republican nominees to the County Board of Election Commissioners.
12. The Permanent Chairman announces the first meeting of the new County Committee, to be held immediately following adjournment of the County Convention.
13. The By-Laws are approved by a two-thirds (2/3) majority vote. Discussion is heard on any proposed By-Law change, which was submitted to the Rules Subcommittee thirty (30) days prior to the County Convention.
14. The County Convention is adjourned.

Article 22: Agenda for Committee Meeting Directly Following the County Convention

1. The Permanent Chairman calls to order the first meeting of the new Committee.
2. The roll of the newly elected Committee members is called.
3. The Permanent Chairman calls for a motion to confirm the officers elected and serving before the County Convention as the officers of the Committee.
4. If the motion to confirm fails, the following shall occur:
 - a. The Permanent Chairman asks for nomination for Committee Chairman. After election, the new Committee Chairman presides.
 - b. The Committee Chairman asks for nomination for Committee Secretary. After election, the new Committee Secretary assumes his/her duties.
 - c. The Committee Chairman asks for nomination for a First Vice-Chairman. After election, the First Vice-Chairman assumes his/her

- duties.
- d. The Committee Chairman asks for nomination for Second Vice-Chairman [who must be the opposite sex of the First Vice-Chairman]. After election, the Second Vice-Chairman assumes his/her duties.
 - e. The Committee Chairman asks for nominations for Treasurer. After election, the Treasurer assumes his/her duties.
 - f. The Committee Chairman then asks for nominations for Second District Committeeman and Committeewoman, and any additional Second District Committee members as prescribed. After election, Second District Committee members assume their duties, which include serving as Second District Convention Delegates.
5. Re-adoption of the budget.
 6. The Audit Subcommittee is formed and directed to complete an audit of the old Committee's financial books within thirty (30) days.
 7. Discussion of any other business to come before the Committee.
 8. The meeting is adjourned.

Article 23: Filing Fees

No sooner than the third Monday in January of each even-numbered year, and no later than the second Monday in March of the said year, the Committee shall set the filing fees to be required of Republican candidates for county, township, and municipal offices, County Committeemen, and delegates to the County Convention. Promptly thereafter, Committee Secretary shall advise the State Party Chairman and Secretary of such action. If the Committee fails to set filing fees within the time specified, the filing fees established or in effect for the election held two years before shall apply.

Article 24: Candidates for Public Office

Section 1: Candidates shall possess those qualifications required by the laws of Arkansas and the United States of America, should affirm their concurrence with the principles and objectives of the Republican Party of Arkansas, and shall pay the prescribed filing fees.

Section 2: Candidates for county, township, and partisan municipal offices shall pay such filing fees as are required by the Committee. Candidates for State and state district offices shall pay the filing fees required by the State Executive Committee to the State Party.

Section 3: When any unopposed candidate for any public office in a Republican Primary Election shall, after the time for filing has expired, die or resign his candidacy, the State Committee in the case of a state or district office, or the County Committee, in the case of a county or township office, may, upon ascertaining such vacancy and provided the vacancy occurs more than thirty (30) days prior to the preferential primary election, permit other candidates to qualify, at such time and in such manner as the

appropriate committee may determine, and upon such notice as such committee shall direct, and any candidate so qualifying shall be deemed to have regularly qualified as a candidate.

Section 4: No candidate shall be permitted to resign his or her candidacy subsequent to the noon of the thirtieth (30th) day prior to the primary election, and the names of all who remain candidates after that date, except in the case of death, shall be printed on the ballot in those races where there are two or more candidates.

Article 25: Auxiliary Organizations

The Committee shall cooperate in organizing and establishing a Young Republicans' Club, Teenage Republicans' Club, Republican Women's Club, Republican Men's Club, College Republican's Club, and other such auxiliary organizations as may be of assistance to the Republican Party. These auxiliary organizations shall keep the Committee informed of their projects and activities.

Article 26: Amendment of By-Laws

Section 1: Following ten (10) days written notice, amendments of these By-Laws may be made at a special or regular meeting of the Committee. The written notice shall include copies of the existing By-Law and any proposed changes. Any amendment must be approved by a two-thirds (2/3) vote of the Committee members voting.

Section 2: Any of these By-Laws may be suspended during any meeting of the Committee by a nine-tenths (9/10) vote of the members voting.

Article 27: Standing Rules

Standing Rules may be adopted, amended, or repealed at any regular or special meeting by a majority vote of the Committee.

Article 28: Distribution of Rules

A copy of these By-Laws and the Standing Rules shall be made available to each Committee member upon payment of the filing fee after first joining the Committee. A copy of any change made to these By-Laws shall be promptly published to each Committee member. A copy of these By-Laws and of the Standing Rules shall be made available to any Committee member upon request.

Standing Rules

1. A list of the officers of the Committee shall be attached to these Standing Rules.
2. The duties of the officers of the Committee are as follows:
 - A. The Committee Chairman shall be the chief executive officer of the Committee: shall preside at all meetings of the Committee and the Executive Committee; shall coordinate the political activities of the party; shall assist Republican candidates for county offices in organizing, planning, and conducting their respective campaigns; shall organize such subcommittees of the Committee in accordance with the Committee's By-Laws and working groups of the Executive Committee as necessary and shall perform such other duties as may be delegated from time to time between County Conventions by the Committee or the Executive Committee.
 - B. The Committee First Vice-Chairman shall possess the same qualifications as the Committee Chairman. The Committee First Vice-Chairman shall perform the responsibilities delegated by the Committee, Executive Committee, of the Committee Chairman. The Committee First Vice-Chairman shall be a working, functioning, and participating officer, who shall be kept abreast of Committee activities and shall be capable of assuming the responsibilities of Committee Chairman at any time. The Committee First Vice-Chairman shall preside at meetings of the Committee and Executive Committee in the absence of the Committee Chairman. In the event of the death, resignation, refusal, permanent absence from the county or removal of the Committee First Vice-Chairman, the Committee Second Vice-Chairman shall serve as Committee First Vice-Chairman and assume the duties of both Committee First Vice-Chairman and Committee Second Vice-Chairman until the Committee First Vice-Chairman position is filled in the same manner as the filling of the vacancy of the Committee Chairman position.
 - C. The Committee Second Vice-Chairman shall possess the same qualifications as the Committee Chairman and the Committee First Vice-Chairman, and shall be the opposite sex of the Committee First Vice-Chairman. The Committee Second Vice-Chairman shall perform the same responsibilities as the Committee First Vice-Chairman, and shall be capable of assuming the responsibilities of Committee Chairman at any time. The Committee Second Vice-Chairman shall preside at meetings of the Committee and Executive Committee in the absence of the Committee Chairman and Committee First Vice-Chairman.
 - D. The Committee Secretary shall be the chief clerical officer of the Committee and the Executive Committee. The Committee Secretary shall act as Secretary of each County Convention until a Convention Secretary has been chosen. The Committee Secretary shall maintain an updated set of the By-

- Laws and furnish a copy of them to any Committee member requesting them.
- E. The Committee Treasurer, as a member of the Finance Subcommittee, shall participate in the preparation of the annual budget. The Committee Treasurer shall issue official receipts and disbursements and make timely reports of the same, along with balance statements to the Executive Committee.
3. The Chairman shall appoint a Parliamentarian to serve at the Chairman's exclusive discretion.
 4. The Committee Chairman is authorized to make discretionary expenditures in any amount equal to or less than Two Hundred Fifty Dollars (\$250.00) per expenditure. The Committee Chairman shall submit receipts for all such expenditures to the Committee Treasurer.
 5. The Executive Committee is authorized to make discretionary expenditures in any amount equal to or less than One Thousand Five Hundred Dollars (\$1,500.00) per expenditure.
 6. Only the Chairman or the Treasurer shall sign or issue checks, except the Lincoln Day Dinner Chairperson may sign checks for services, programs, products, and expenses directly related to the Lincoln Day Dinner program. The Lincoln Day Dinner Chairperson shall submit for an annual audit copies of all financial records to the Committee Treasurer within one hundred and twenty (120) days following the Lincoln Day Dinner.
 7. The Treasurer is authorized to pay continuing Committee expenses.
 8. The Treasurer shall only disburse authorized funds to the person designated to receive such funds. Any person receiving such funds shall submit receipts to account for all expenditures.
 9. The standing subcommittees of the Committee are the:
 - A. Appointees Recommendation
 - B. Membership Recruitment
 - C. Audit
 - D. Finance
 - E. Nominating
 - F. Rules
 - G. Legislative Preparedness
 - H. Fundraising
 - I. Lincoln Day Dinner
 9. A list of the members and chairman of the standing subcommittees of the Committee shall be attached to these Standing Rules.
 10. After any subcommittee meets it will make a report at the next Committee meeting.

11. The Committee's regular meetings, other than those required by statute, shall be held on the third Monday of every month at 7:00 p.m. Special or Emergency meetings shall require seven (7) days prior written, electronic, or telephonic notice.
12. Written or electronic notice of all regular Committee meetings shall be given to all Republican county office holders, officers of the 20th Judicial District, and state legislators who represent a Faulkner County constituency.
13. Ballots and proxies will be destroyed thirty (30) days after elections or meetings, respectively.
14. In those years the County Convention is held, at the May Committee meeting, the Chairman of the Nominating Subcommittee shall identify those Committee offices for which there are no currently known candidates.
15. Annual Dues to include membership filing fee in the even numbered years in the amount of \$25.00 shall be due and payable January 1st and delinquent March 31st for active membership in the committee.
16. Filing fees are:

Office	Amount
County Judge	\$250.00
County Sheriff	\$250.00
County Clerk	\$100.00
Circuit Clerk	\$100.00
Treasurer	\$100.00
Tax Collector	\$100.00
Tax Assessor	\$100.00
Justice of the Peace	\$ 75.00
Constable	\$ 5.00
Mayor	\$ 50.00
Alderman	\$ 5.00
Committeeman	\$ 5.00

17. The County Committee will only give funds to County Candidates whom are members of the County Committee.

Endnotes:

- i. These By-Laws and Standing Rules, dated April 17, 2006, were adopted to

replace those approved March 15, 2004. There was No final version of the 2004 By-Laws, as approved, available for committee members to reference and based on recommendation of the Chairman these new By-Laws were developed and approved.